

# STATEMENT OF CONTRIBUTIONS AND EXPENDITURES

## CANDIDATE AND CANDIDATE'S CAMPAIGN COMMITTEE

### W.S. 22-25-106 through 109

(IMPORTANT! This form is for Candidates and Campaign Committees supporting county and municipal candidates, school and college trustees, district attorneys, and magistrate.)

#### Who must file?

Each candidate and candidate's committee is required to file campaign finance reports within the statutory deadlines, whether the candidate is successful or not; this is to include:

- Candidates who neither receive nor spend any money during the campaign must file.
- A committee formed before or after an election is required to file before each election.
- In an odd-numbered (non-election) year, a PAC or candidate committee that has not filed a statement of termination is required to file an annual itemized statement of contributions and expenditures. WS 22-25-106(b)(ii)

#### What must be filed and when?

- A candidate/committee shall file an itemized statement of contributions and expenditures at least seven (7) days *before* the election current to any day from the eighth day up to the fourteenth day before the election. WS 22-25-106(b)(i);(a)(i)
- The candidate/committee shall file any amendments to a filed report within ten (10) days *after* a primary, general or special election. WS 22-25-106(b)(i);(a)(i)
- A committee formed after an election to defray campaign expenses incurred during a previous election, and any ongoing committee, shall file an itemized statement of contributions and expenditures on December 31<sup>st</sup> of each odd-numbered year and shall continue to make the reports until the committee terminates. WS 22-25-106(b)(ii)

#### Where do I file?

- **File:** Office of your local County Clerk.
  - Please visit <https://sos.wyo.gov/Elections/Docs/WYCountyClerks.pdf> for office information.

(Note: Statewide candidates & candidate committees file online at <https://www.wycampaignfinance.gov/>)

#### What are the filing deadlines for the 2024 election?

- **Primary Election:** Contributions & Expenditures – 7 days before the Primary: **Aug. 13, 2024**
- **General Election:** Contributions & Expenditures – 7 days before the General: **Oct. 29, 2024**
- **Non-Election Year** (*odd-numbered year*): Contributions & Expenditures: **Dec. 31<sup>st</sup>**
- **Special Election:** Contributions & Expenditures – 7 days before the election

#### Reporting requirements:

The general rule is that a candidate/committee should note and keep track of all campaign contributions no matter how small. The law only requires you to itemize contributions on this form that total \$100 or more. However, keep in mind that if you receive \$80 from a contributor who then later gives you \$30, you must report the total \$110 contribution on this form.

#### Penalty for not reporting:

A person found guilty of violating Wyoming campaign finance statutes is subject to criminal charges. Failure to file a required report could result civil penalty of up to two hundred dollars (\$200.00) per day. WS 22-25-108(f).

# Contributions & Expenditures Report

(PLEASE COMPLETE REQUIRED SECTIONS)

FILING OFFICE: COUNTY CLERK

Office Use Only

## 1. Reporting Period:

Statement covers period of \_\_\_\_\_ to \_\_\_\_\_  
(mm/dd/yyyy) (mm/dd/yyyy)

## 2. Type of Report (Please select one option.):

- |  |   |
|--|---|
| <input type="checkbox"/> Primary Contributions & Expenditures: <b>Aug 13, 2024</b>     | <input type="checkbox"/> Special Election |
| <input type="checkbox"/> General Contributions & Expenditures: <b>Oct 29, 2024</b>     | <input type="checkbox"/> Amendment        |
| <input type="checkbox"/> Contributions & Expenditures: <b>Dec 31, _____ (odd-year)</b> |   |

## 3. Are you terminating the committee with this report?

(Note: A committee must have retired all debts before terminating. WS 22-25-106(b)(iii))

Yes  No

## 4. Candidate or Committee Information:

Name: \_\_\_\_\_ Office Sought: \_\_\_\_\_

Residential Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State, Zip)

## 5. Contributions:

Did you have contributions or expenditures to report for this filing period?  Yes  No

*If yes, please complete A-C below.*

### A. Contributions

- |   |          |
|---|----------|
| 1. Personal contributions by candidate (including immediate family) (p 2) | \$ _____ |
| 2. Contributions from individuals (p 3)                                   | \$ _____ |
| 3. Contributions from PACs (p 4)  | \$ _____ |
| 4. Contributions from political parties (p 4)                             | \$ _____ |
| 5. Anonymous contributions (p 5)  | \$ _____ |
| 6. In-kind contributions (p 5)  | \$ _____ |
| 7. Loans (p 6)  | \$ _____ |
| 8. Un-itemized contributions – defined as less than \$100 (p 6)           | \$ _____ |

**B. Total Contributions for this Filing Period (sum of A1-A8)** \$ \_\_\_\_\_

**C. Total Expenditures for this Filing Period (p 7)** \$ \_\_\_\_\_

## 6. Signature:

I certify that I have examined this statement and, to the best of my knowledge and belief, it is true, correct and complete.

\_\_\_\_\_  
*Committee Chairman Signature*

\_\_\_\_\_  
*Committee Treasurer Signature*

\_\_\_\_\_  
*Candidate Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

# Itemization of Contributions

(Use Additional Sheets as Necessary)

## Contributions – Personal Contributions by Candidate

(Including candidate’s immediate family)

Name	Address (City, State, Zip)	Date	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

**Contributions – Individuals**

(Contributions from corporations, unions, partnerships, and associations are prohibited.  
Contributions from sole proprietorships are legal, but must be identified as such.)

Name	Address (City, State, Zip)	Date	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
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			\$
			\$
			\$

## **Contributions – Political Action Committees**

<b>Name</b> (Identify by Full Name)	<b>Address</b> (City, State, Zip)	<b>Date</b>	<b>Amount</b>
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

## **Contributions – Political Party Central Committees**

<b>Name</b>	<b>Address (City, State, Zip)</b>	<b>Date</b>	<b>Amount</b>
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

## Contributions – Anonymous

(Anonymous contributions are those contributions whose origins cannot be determined, i.e., “pass the hat” contributions. An anonymous contribution does not mean a contributor may donate to the candidate or PAC with the understanding the contributor’s name will not be reported.)

Event	Date	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$

**I do not know, nor can I ascertain, the origin of the above anonymous contributions.**

\_\_\_\_\_

*Signature of Candidate, Chairman or Treasurer*

\_\_\_\_\_

*Date*

## Contributions – In-Kind

(In-Kind contributions are goods and services in place of cash. For example, someone purchases stamps for a mailing and donates the stamps; this is an in-kind contribution.)

Name	Address (City, State, Zip)	Description	Amount/Value
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

## Contributions – Loans

Name	Date	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$

## Contributions – Unitemized Contributions

(Contributions under \$100.00. For example, you have a chili dinner. Tickets are \$10.00 each and you sell 500 tickets. You may report these in aggregate here by reporting \$5,000.00)

Description	Date	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$

**Expenditures/Obligations**

Payee	Address (City, State, Zip)	Purpose	Date	Amount
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
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				\$
				\$

Total Expenditures: \$ \_\_\_\_\_